

# TRANSFER CERTIFICATE

**Certified that** .....

Son/Daughter of .....

an inhabitant of .....

.....  
in the district of ..... left the school on

.....  
The date of his/her birth as recorded in the Admission Register was .....

His/Her age at the date, according to the Admission Register was .....

..... years ..... months ..... days.

He/She was reading in Class ..... and Had/Had not passed the Annual Examination for the promotion to Class .....

## REASONS FOR LEAVING:-

- (i) Unavoidable change of residence.
- (ii) Ill health (this reason shall only be given if it is, in the opinion of the Head Teacher/TIC, well found).
- (iii) Abolition or closure of school.
- (iv) Completion of school course.
- (v) Option of the guardian.
- (vi) Other.

Dated .....

Head Teacher/TIC